

SCHOOLS & DATA

Schools handle **HUGE** amounts of personal data.

- * pupil info.
- * medical info.
- * staff info.
- * volunteer info.
- * test scores
- * images
- * governor info.
- * job applicant info.

They also handle 'Special Category Data' which is subject to tighter controls eg. info. on race, ethnicity, biometric data or union membership.



Just like 'Safeguarding' is a whole school priority, 'data protection' must also be one.

WHO WILL IT AFFECT?

All staff!



HOW WILL THE GDPR 2018 AFFECT SCHOOLS?

General Data Protection Regulation

WHAT CHANGES NEED TO BE MADE?

The Data Protection Act, 1984 focused on 'processing data lawfully, whereas the GDPR is all about 'proving compliance'.



- ★ Data must be mapped, with records across all school systems.
- ★ Schools must understand where their data is processed, how, and who does it.
- ★ Identify the tech. used to process the data, and understand how it's secured.

WHAT MUST SLT DO?

- 1 Demonstrate Compliance
 - document and map data systems.
- 2 Appoint a Data Protection Officer (D.P.O.)
 - choose a specific member of staff.
- 3 Use Processor Agreements
 - if 3rd parties process any data, you must have contracts in place which stipulate GDPR compliance.
- 4 Report Data Breaches
 - if personal data is at risk, inform the ICO and if necessary, the individual within 72hrs of the breach.
- 5 Provide Staff Training
 - GDPR compliance is only possible if all staff are aware & a culture of data protection is crucial.

WHAT MUST TEACHERS DO?

- 1 Report Breaches
 - ▲ understand what constitutes a breach and report to D.P.O.
- 2 Introduce New Systems
 - ▲ if teachers introduce new subject specific software / systems, there must be a clear process to inform the D.P.O.

Info from <https://bit.ly/29qEjcQ>